

 <p><b>Ontario Veterinary College</b> Standard Operating Procedure</p>	<b>Number: DO to be assigned</b>
	<b>Effective Date: 2013-11-01</b>
	<b>Revision Date: 2015-11-03</b>

**Event/Activity/Report:**  
**Personal Protective Equipment – Faculty, Veterinarians, staff and students**

<b>Portfolio: Dean</b>	<b>Page 1 of 2</b>
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<b>Who should be involved from the Dean’s office:</b> <b>Dean’s Management Team</b>	<b>Who should be involved from the President’s office (or other central office):</b> <b>N/A</b>
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**Purpose:** To outline the OVC guidelines for faculty, Veterinarians, staff, and students on personal protective equipment (including footwear) as it pertains to infection control throughout the College.

**1. Statement:**

- a.** Personal protective equipment is worn to reduce the risk of spread of pathogen and/or contaminating underlying clothing or skin surfaces. Personal protective clothing may become contaminated and potentially acts as a source of exposure to pathogens and/or hazardous materials outside of the work area and therefore must be removed or covered up when leaving the work area.
- b.** References
  - Occupational Health and Safety Act (OHSA), R.S.O. 1990
  - University of Guelph Safety Policies
  - CUPE 1334 Collective Agreement
  - Exempt Group Collective Agreement
  - PSA Compact
  - USWA Collective Agreement
  - OVC HSC Infection Control Manual (available via the OVC HSC web site, “Standard Operating Procedures”)
  - UGFA collective agreement

**2. Expectations external to OVC**

- a.** Personal protective equipment (including footwear) must not be worn outside of the OVC, except for OVC-associated teaching and clinical activities (e.g. field service calls)
- b.** Personal protective equipment (including footwear) can be worn outside when moving between the main building and other HSC buildings, Barn 37 and the clinical skills buildings. Clothing must be covered as per this SOP when in non clinical areas of OVC.

### 3. Expectations *within* OVC

- a. If a uniform is worn as the personal protective equipment (scrubs, coveralls, footwear, etc.) then it must be covered by a clean lab coat when outside the work area.
- b. If personal protective equipment (including footwear) is used to cover street clothes in the work area it must be removed prior to leaving the work area.

<i>Clothing worn in work area</i>	<i>Action when leaving work area</i>
<b>Lab coat worn over street clothes in lab/HSC</b>	Remove lab coat
<b>Scrubs worn</b>	Put on a clean lab coat
<b>Uniform worn (pants and shirt)</b>	Put on a clean lab coat
<b>Coveralls worn</b>	Put on a clean lab coat or remove coveralls
<b>Protective footwear</b>	Removed or covered

### 4. Failure to Comply

- a. Failure to comply will result in refusal of service at any hospitality location
- b. Failure to comply by staff, faculty or Veterinarians will be addressed by the applicable supervisor and in accordance with the appropriate collective agreement or promulgated policies and procedures.
- c. Failure to comply by students will result in the student being sent home to change (if hospital clothing is worn outside the college) or investigation by the Associate Dean Academic.