WELCOME TO OUR LOCUMS:
- Dr Marie Holowaychuk will be in Emergency & Critical Care January 21-February 3rd
- Dr Bianca Bauer will be in Ophthalmology January 28 – February 1st
- Dr Thomas Parmentier will be in Neurology January 28 – February 1st
- Dr Tamara MacDonald will be in Small Animal Surgery February 4 – 18th

1. GRAND ROUNDS!
   This week’s seminar on Wednesday, January 23, 2019 will be held at 8:30 – 9:30 am in Rm 1800 PAHL.
   Presenting this week:
   Hugo Leonardi
   &
   Jennifer Wan

2. STAFFING UPDATE: Linda Wing will be out of the office January 28 – February 8, 2019.

3. Assistance with Expense Claims Effective January 25, 2019, Katherine or Natalin will be located in room 2129, to support faculty, graduate students and staff in the preparation of travel claims every Tuesday afternoons from 1:30-4 and Friday mornings 9-12. Please login to the Expense Claim system and start a claim before coming to see her. This will ensure that you have an active ECS account. https://uoguelph.eu.qualtrics.com/jfe/form/SV_4GHola5fYvfnaTz
   To reserve a time to work with her, please send an eRequest. Select "Expense Claim" from the drop down, with the time and date you would like to meet with her in the comment box, making sure you indicate a time when they will be in your department.

4. Instructor Evaluations for W19 for Phases 1-3 are now available in CEVAL through the following link. https://courseeval.uoguelph.ca Faculty should confirm all courses have been added to the survey list with Linda Wing if not already done. Evaluations are set up to remain open until the day before the final exam in each course. Faculty are encouraged to remind students (on the last day of instruction in each course) to complete the evaluations.

5. SEARCH COMMITTEES UPDATES:
   - Diagnostic Imaging We are pleased to announce that Dr. Ryan Appleby has been appointed as Assistant Professor in the Diagnostic Imaging service. His start date will July 29, 2019.
   - Small Animal Surgery 3 yr CL Assistant Professor – in process
   - Radiation Oncology 3 yr CL Assistant Professor – in process
   - Cardiology Tenure Track Assistant or Associate Professor – in process
   - Neurology – Assistant Professor – in process
   - Large Animal Internal Medicine – Assistant or Associate Professor – in process

Updates to Links and all Corrections will be posted to the Clinical Studies Website: https://ovc.uoguelph.ca/clinical-studies/ Email news and updates to csevents@uoguelph.ca by Friday @ noon. Thanks!
6. **Faculty Search Committee Orientation - is now online!**
   The current Collective Agreement between the University of Guelph Faculty Association and the University of Guelph requires that all members of faculty search committees receive orientation to address potential unconscious (or implicit) bias in the faculty search process. **Minimizing Implicit Bias in the Search Process** introduces members to various equity and inclusion concepts and ways to apply them throughout the search process.
   Here are some guidelines for completing the module:
   - You are expected to complete the orientation prior to the commencement of the advertisement and interview process. Please direct any questions or concerns about this requirement to your Chair or department administrator.
   - You are not required to participate in this orientation more than once during the term of the current Collective Agreement. For example, if you complete the course today, you do not have to complete it again until after the current agreement expires in June 2021, and the new agreement is ratified.
   - On completing the course, you will receive a confirmation message for your personal and departmental records.

To Begin the Orientation - please visit **Minimizing Implicit Bias in the Search Process**

7. **Recruitment Policy Change:**
   Previously, alcohol was a reimbursable expense for recruitment dinners even if all candidates were internal. When **all** members attending a dinner/meal are from the UG - alcohol **CANNOT/WILL NOT** be reimbursed by the UG. This is a "Broader Public Service" i.e. government policy that the UG must follow and enforce.
   If there is a dinner and the candidate is external – alcohol **can** be reimbursed, if the external candidate is the only candidate shortlisted. Alcohol of course can still be ordered - but if it is ordered it, it will have to be paid for by the individual consuming it. For more the hospitality policy and reimbursements, please refer [here](#).

8. **Animal Behaviour & Welfare Seminar Presentation** ‘Cat welfare during handling and restraint’ presentation by Carly Moody, University of Guelph, on Thursday January 24, 2019 at 12:30 – 1:25 pm in Room 1800, PATH, followed by a Meet & Greet in Room 1707C, LLC.

9. **Student Experience Awards Award** Student Experience is proud to honour the achievements and contributions of campus and community leaders who have made a lasting difference in the lives of our students and in the strong relationship that is fostered between the campus and greater community. I invite you to **nominate students, colleagues, faculty members, or community members** for an award (please see the attached [Awards Detail and Criteria](#)). Nominations are due on **Friday, January 25, 2019 at 11:45 pm**.

10. **Q&A Session on UofG’s Freedom of Expression Policy** The AVAP and Open Learning and Educational Support is hosting a Q&A session for faculty, instructors and staff on the University of Guelph’s Freedom of Expression policy. This event will be held **January 29 @ 12:00 – 1:00 pm** in McLaughlin Library, Whitelaw Room 246A. Dr Cate Dewey, Associate Vice-President (Academic) and RDale Lackeyram, Associate Director of Educational Development and will facilitate the discussion. Register here: [here](#).
11. **Course Outline Manager Tool** The Course Outline Manager Tool should be used to create draft course outlines for new course addition submissions. These include new undergraduate, associate diploma and graduate courses making their way through governance. Using the tool in advance of the approval process will help streamline the process and support implementation of new courses once approved. If you need assistance, there are help videos and tutorials available, as well as CourseLink Technical Support at courselink@uoguelph.ca.

12. Help choose the veterinarians of the future! **The Multiple Mini Interviews (MMI)** for international candidates applying to the DVM program will be held **February 2 & 3, 2019** on the third floor of the MacKinnon Building. DVMs are urgently needed to help with interviews during that weekend. If you are available please email Elizabeth Lowenger at lowenger@uoguelph.ca.

   Each shift is two hours long, starting at 8AM, 10AM, 2PM or 4PM. You will be at a ‘station’ with a partner, usually a DVM student, and will be interviewing 8 candidates per shift. Any time you can contribute is very much appreciated!

   Before the interviews there will be a confidential training on **January 16th** at 6PM at OVC. There will be a very short review of the MMI before each shift but the training is recommended to acquaint you with the rationale of the MMIs and how they work. The event will be live webcast and recorded.

   We also require two DVMs per shift to assess the station where candidates’ Background Information Forms (BIFs) are reviewed. This would involve reviewing the 8 candidates’ BIFs beforehand and communicating with your fellow assessor for that shift to decide what part of the BIFs you will ask the preset standardized questions about. If you would be willing to do one shift at the ‘BIF station’ please let Elizabeth Lowenger know.

13. **Call for First Year Seminar Proposals** Proposals are encouraged from full-time faculty members from all programs, disciplines and colleges, to offer a First Year Seminar in any of the following four semesters: Fall 2019, Winter 2020, Fall 2020, and Winter 2021. Sessional Instructors and Professional staff may also submit proposals. The application form is on the FYS website: [https://www.uoguelph.ca/vpacademic/fys/faculty-documents](https://www.uoguelph.ca/vpacademic/fys/faculty-documents) First-time applicants are encouraged to browse Past Offerings on the website ([www.uoguelph.ca/fys](http://www.uoguelph.ca/fys)) for inspiration and to contact the Director, Ian Newby-Clark (fys@uoguelph.ca) to discuss their ideas. Proposals should be sent to fys@uoguelph.ca; the deadline is **February 28, 2019**.

14. As part of the **Wireless Expansion project**, CCS will be performing Wireless service testing in the OVC Clinical Research & Gnotobiotic Laboratory (Bldgs 174 & 95) between **January 16 and January 25, 2019**. The testing involves visiting almost all the rooms and public areas in the building during regular business hours. The tester will spend a few minutes in each location to verify Wireless service is working as expected.

   Please be aware that if CCS finds any areas where Wireless service does not meet required standards, some additional installation may be required to correct the coverage. Should any additional work be required, it will usually be brief, and be scheduled in advance with the appropriate contacts to minimize the impact.

   We ask that you please forward this information as appropriate to ensure that building occupants are aware and to arrange access to restricted areas/rooms that require supervision for entry. **Please provide the contacts** for these areas to us as soon as possible. Thank you very much for your patience and cooperation. If you have any concerns or questions, please contact us.

   Regards on behalf of the project team

15. **Expense Claims – Stale Dated Receipts** Claims must be submitted within 12 months of the date on the receipt. Receipts with dates older than 12 months are considered stale-dated and are not eligible for reimbursement. [Travel and Business Expense Reimbursement Policy](https://www.uoguelph.ca/vpacademic/fys/), Item 1.1.2.1
16. **2019 CAGS/Proquest-UMI Distinguished Dissertation Awards** Do you know an outstanding doctoral student who has recently graduated? Is there an up-and-coming scholar in your academic community whose research deserves to be recognized? Here is an opportunity you won’t want to miss! Please consider nominating them for this prestigious award.

We have just received a call for nominations for the **2019 CAGS/Proquest-UMI Distinguished Dissertation Awards**. This is a great opportunity to showcase the exceptional work done by doctoral students who have completed their degree requirements in the past year.

**Eligibility & Award Information**

To be eligible for nomination, the student's thesis must have been completed and accepted between January 1, 2018 and December 31, 2018. The awards are granted by the Canadian Association for Graduate Studies (CAGS) and are sponsored by Proquest-UMI (University Microfilms International). There are two awards: one for engineering, medical sciences and natural sciences; and one for fine arts, humanities and social sciences. The awards include a $1,500 prize, a Citation Certificate, and travel expenses to attend the 2019 CAGS Annual Conference.

**Nomination Package Components**

1. Signed letter from student's supervisor or program director describing the reasons for the nomination, and why the dissertation constitutes a significant piece of original work.
2. A copy of the external examiner's pre-defence report.
3. An abstract of the dissertation, not exceeding 350 words, written by the candidate in non-technical language.
4. An up-to-date C.V. of the nominee.

**Nomination Package Deadline**

Complete nomination packages are due to the Graduate Awards Officers in the Office of Graduate & Postdoctoral Studies (grschol@uoguelph.ca) no later than Friday, February 15, 2019. If you have any questions, please do not hesitate to ask.

17. **OVC Alumni Association Reception at OVMA**

**Wednesday, January 30, 2019**

7:00pm – 9:00pm

The Westin Harbour Castle, Regatta Room

1 Harbour Square, Toronto, ON

Please join the OVC Alumni Association for a fun night of networking at the Westin Harbour Castle in Toronto. Enjoy complimentary appetizers, drinks and door prizes while connecting with fellow alumni, the Dean, OVC staff and faculty, and fourth-year DVM students at our annual OVC Alumni Reception at OVMA!

To register, please visit: [https://www.alumni.uoguelph.ca/events/events-listing/2019-ovc-alumni-reception-ovma](https://www.alumni.uoguelph.ca/events/events-listing/2019-ovc-alumni-reception-ovma). Registration closes at 9 am, January 28, or when event sells out.

For more information or if you have questions about the event, please contact Amy Tremaine, Alumni Advancement Manager, OVC at tremaina@uoguelph.ca.

18. **As part of OVC's THRIVE week, we are excited to offer faculty, staff and veterinarians a Wellness Session by Dr. Marie Holowaychuk!** Dr. Marie Holowaychuk is a specialist in small animal emergency and critical care living in Calgary. She travels worldwide to work as a speaker, consultant, and locum. Dr. Holowaychuk has a vested interest in the health and wellness of veterinary professionals after witnessing colleagues and friends leave the profession due to compassion fatigue or burnout.

Dr. Holowaychuk is a certified yoga and meditation teacher and has completed a mindfulness based stress reduction course for professionals. She leads yoga practices for veterinary students in Calgary and facilitates Veterinary Wellness Workshops and Retreats for veterinary care providers. She also has Compassion Fatigue Training from the University of Tennessee School of
Social Work, as well as Mental Health First Aid Training from the Mental Health Commission of Canada and Applied Suicide Intervention Skills Training from the Centre for Suicide Prevention. Marie writes a bi-weekly blog and monthly newsletter on pertinent issues related to veterinary wellness.

The session on "Coping with Mistakes in Veterinary Medicine" is free and will take place in the Pathobiology / AHL building room 1800 at 6PM on Tuesday, January 29, 2019.

Please RSVP to lowenger@uoguelph.ca

Special thanks to the Bob Curtis OVC ‘67 Wellness Travel Fund for making this session possible.

19. Pet Trust Research Competition Winter 2019

OVC Pet Trust provides funds for research that advances the health and quality of life of companion animals. Approximately $215,000 is available to be allocated in this competition. The equipment competition will also be open with $20,000 available. In addition, there is a new allocation of $95,000 available for the Winter 2019 competition for research specifically concerning the health and welfare of cats. All funds will be awarded following a peer review by the Companion Animal Scientific Committee. Pet Trust Research Competition for a full schedule of dates.

Deadline for Full Proposal: March 20, 2019