1. **Cellar-It** was held today from 3:00 – 4:00 pm in Rm 2106, CS Lounge.
   Winners of the wine draw are:
   Dr Nicola Cribb, Dr Judith Koenig & Dr Carolyn Kerr
   Thank you to all participants for your donations to United Way!

2. **SEARCH COMMITTEES UPDATES - Ongoing Searches**
   - **Ophthalmology Assistant/Associate Professor** – in process
   - **Small Animal Internal Medicine 2 yr CL Assistant Professor** – open for applications
   - **Small Animal Surgery 3 yr CL Assistant Professor** – open for applications
   - **Diagnostic Imaging Tenure Track Assistant or Associate Professor (New Position)** – in process
   - **Emergency & Critical Care 1 yr CL Assistant Professor** – Announcing our Search Committee Members: Dr Fiona James, Dr Alexa Bersenas, Dr Andrea Sanchez, Dr Shane Bateman, Dr Noel Moens & Dr Carolyn Kerr (Committee Chair)
   - **Nutrition 1 yr CL Assistant Professor** – accepting nominations for search committee

3. **DEPARTMENT FACULTY MEETING** Our next Departmental Faculty Meeting will be held December 1, 2107 at 8:30 – 9:30 am in 2106 ANCC Bldg 49, CS Lounge. Confirm your attendance by accepting your calendar invitation. Minutes can be found at V:\Workgroup_Shares\Clinical Studies – Faculty_Staff\Departmental Meetings.

4. **TEACHING INSTRUCTOR EVALUATIONS for F17** The Phase 1-3 Teaching Instructor Evaluations for F17 are currently available to students. Surveys will be available until the end of December, or the day before a final exam where applicable. Faculty are encouraged to remind students to complete their Phase 1-3 evaluations during this time. Phase 4 evaluations are available from the Phase 4 website, the 3 drop boxes (Rooms 1502, 1220 & mailbox area on 2nd floor), Phase 4 website or from Linda Wing until April 2018. Process questions should be sent to Linda Wing at ovcsas.clin@uoguelph.ca.

5. **DIVERSITY & HUMAN RIGHTS TRAINING** Training for all faculty sitting on Search Committees is required before the search is initiated.

6. **ROOM BOOKINGS and COURSE SCHEDULING REQUESTS** are to be submitted to the department’s TTRep (Time Table Rep – Linda Wing). Requests will be reviewed and booked, or forwarded, as required. Email requests to ovcsas.clin@uoguelph.ca.
7. **BATTERY & TONER CARTRIDGE COLLECTION BOXES** are now located in Rm 2128.

8. **Adopt A Family** This year, OVC has decided to ‘adopt’ three families during the holiday season through The Children’s Foundation of Guelph and Wellington *Adopt-A-Family Program*. Poster boards adorned with gift tags with gift ideas are located in the Sunken Lounge, Biomedical Sciences, Pathobiology, Population Medicine, and Clinical Studies administrative offices. These gift ideas have been provided with input from our adopted families. Donations, with the gift tag from the poster boards, can be dropped off with Linda Wing in Clinical Studies, Kim Best in Biomedical Sciences, Linda Kraemer in Population Medicine, Marni Struyk in Pathobiology, or Karen Mantel in the Dean’s Office **by December 5, 2017**.

9. **GRADUATE PROGRAM ANNOUNCEMENTS**

   **Grand Rounds!** will be held on **November 29, 2017** from 8:30 – 9:30 am in Rm 1714 LLC. Residents, Interns, Graduate Students and Faculty in all departments are encouraged to attend.

   **Robert Slater**
   ‘Sacroilitis, diagnosis and management’
   Case Advisors: A. zur Linden, F. James, L. Gaitero
   Program Advisor: S. Bateman

   **Melanie Dickinson**
   ‘From GI bleeding to pneumothorax and other surprises...’
   Case advisor: A. Defarges
   Program advisor: A. Abrams-Ogg

10. **UNITED WAY UPDATES & EVENTS**

    **Clinical Studies has raised to date:** $6,905
    **Only $600 more to go to reach our target!**

    Clinical Studies United Way Representatives are Nicola Cribb & Linda Wing (SAS).

    United Way fundraising for this year will close on December 1, 2017.

    - **University of Guelph Campus** With only a few weeks left in the campaign, campus has raised **$532,071.00** so far! we are so close to our goal of $620,000 and beyond!
    - **United Way Raffle Draw Winners** from last week: $50 Gift Certificate: Laura Favetta, Biomedical Sciences, Throw Blanket: Judy Metherel
    - **CS United Way Silent Auction** will end Tues, November 28, 2017 at 3:00 pm. Sheets are located in the hall on the 2nd floor, near the CS Lounge (Rm 2106).
    - **United Way Donations for the 2017 campaign** are due at 9:00 am on November 29, 2017. Drop off is with Linda Wing by end of day tomorrow, Tues, November 28, 2017.
    - **Weekly Update** Check the update for more upcoming events. Cardmaking, Escape Room, Mexican Fiesta, Manicures, Online Auction, basket raffle to name a few.
UPCOMING DEADLINES, EVENTS & SEMINARS

11. Biomedical Sciences Guest Seminar Dr Barbara Vanderhyden will be presenting *Epithelial cell plasticity and the origins of ovarian cancer* on December 7, 2017 at 2:00 pm in 1642 OVCM.

12. 2nd Annual OVC Breakfast will be held on December 21, 2017 from 7:30 am – 10:00 am in the OVC Cafeteria. We are hoping to get the same turn out as last year since it was such a great success. Details Please contact Christine Hagen or Jane Dawkins with any questions.

13. First Year Seminars Call for Applications Fulltime faculty and professional staff are invited to apply to instruct a [First Year Seminar (FYS)](https://www.uoguelph.ca/vpacademic/fys) in one or more of the following semesters: Fall 2018, Winter 2019, Fall 2019, Winter 2020. Enrolment in an FYS is limited to eighteen first year students. To learn more about the nature of First Year Seminars, especially with respect to interdisciplinary focus and a spirit of inquiry, applicants are encouraged to review Current Offerings and Past Offerings on the FYS website [https://www.uoguelph.ca/vpacademic/fys](https://www.uoguelph.ca/vpacademic/fys) Deadline for proposals is December 18, 2017.
Graduate Student Research Presentations

There will be tea, coffee & breakfast pastries available at 8:15am. Presentations will start promptly at 8:30am.

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**Tuesday, Dec 12th, 2017**
8:15am-10:30am
Room 2106

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<td>Alexandra Beaulieu</td>
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**Wednesday, Dec 13th, 2017**
8:15am-10:45am
Room 2106

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