INTRODUCTION
Historically the Bull Travel Fund has been used to enhance the academic and/or research programs at the Ontario Veterinary College by supporting study visits of Faculty to other Institutions. Bull Funds can also be used to support the study visit of faculty from another Institution to OVC. The fund cannot be used to support studies towards a post-graduate degree.

LENGTH OF STAY
Bull funds have not supported lengthy, extended, study visits. Normally visits last up to one semester.

TRAVEL
Bull funds do not cover costs of travel to or from the final destination. Local travel between adjacent centres for the purpose of pursuing the objectives of the visit eg. data collection, visits to libraries, laboratories or research stations, may be paid by the fund. Living expenses eg., meals and accommodation incurred throughout the stay at the final destination are legitimate charges. Bull funds are not considered to be “travel grants”.

OTHER EXPENSES
In addition to local travel and living expenses Bull funds have been used to purchase materials and equipment, to pay for laboratory fees or to hire technical and professional assistance required to achieve the objectives of the study visit.

APPLICATION
Applications for Bull funds are submitted to the OVC Awards Committee. Application forms are available from the Dean’s Office. It is important to submit requests for funds at least two months in advance of the proposed visit. In addition, cost estimates and confirmation that arrangements have been made with other institutions are required. Recommendations for support of applications are made by the Awards Committee to the Dean.

NOTIFICATION
Applicants will be notified as soon as possible after completed requests are submitted. Occasionally, a decision by the Awards Committee may require additional information from the applicant, and this may delay notification.

Arrangements for payment of funds must be made with the Dean’s Office prior to beginning the program.
ONTARIO VETERINARY COLLEGE
APPLICATION FOR FUNDS FOR FACULTY DEVELOPMENT

BULL TRAVEL FUNDS

1. Name of Applicant
2. Department
3. Academic Appointment
4. Duration of Current Appointment
5. Research Interest(s)
6. Current Research Project(s)
7. Teaching/Learning Interest(s)
8. Current Teaching Responsibilities
9. Description of the program for which support is being sought
   (a) How will the proposed program fit into the present and future plans of the department and the college?
   (b) Location and duration of proposed program
   (c) Approximate date when program will begin
10. Explanation and estimates of cost of various items required for the proposed program.
    (a) Laboratory facility costs
    (b) Equipment costs
    (c) Animal care and use
    (d) Library fees
    (e) Photocopying
    (f) Printing
    (g) Telephone (fax)
    (h) Local accommodation (per day)
    (i) Means (per day)
    (j) Local travel
    TOTAL

11. Have the arrangements been concluded with all institutions and individuals concerned, and firm dates established? Please attach correspondence regarding these arrangements.
12. If arrangements are pending, indicate details and expected date of completion.
13. Signature of chair or designate
   
   Date ___________________ Submitted by __________________________