

## Department of Biomedical Sciences

### Role and Responsibilities of the Chair's Advisory Committee

2019

- Provide advice to the Chair about issues impacting teaching, research or service delivery in the department
- Along with the Chair, report to department faculty at faculty meetings on issues of concern/interest
- Provide advice on the strategic direction of the department
- Provide advice on budgetary issues and resource allocation/distribution
- Advise the Chair on faculty recruitment
- Work with the Chair and GSRC Chair in developing / modifying graduate programs and offerings
- Review and advise the Chair on review of program content for the Graduate and Undergraduate Calendar and other promotional materials
- Participate in preparing a review of the programs when required (iQAP).

**Terms will be 3 yrs renewable only ONCE, then member must take a 1 yr break before returning to the committee.**