1 Course Details

1.1 Calendar Description
This histology course is designed for students interested in biomedical sciences. Basic tissue types and major organ systems of mammals will be examined using virtual microscopy. Lectures and discussions will focus on the relationship of tissue structure to cell and organ functions and the effects of injury or disease on microscopic structure.

Pre-Requisite(s): (MCB*2050 or MCB*2210), (1 of ANSC*3080, BIOM*3200, HK*3810, HK*3940)
Restriction(s): ZOO*3000 This is a Priority Access Course. Enrolment may be restricted to particular programs or specializations. See department for more information.

1.2 Course Description

Subjects Covered

- Basic tissue preparation & cytology (sub-cellular structures)
- Tissues: epithelium (lining and glandular), connective tissue (fibrous, blood, adipose, cartilage, bone), muscle & nervous tissue
- Organs and organ systems: integument, cardiovascular (arteries, veins, lymphatic vessels, basic heart wall), lymphatic system (lymph nodes, spleen, bone marrow, thymus), gastrointestinal system (esophagus, stomach, small & large intestines, liver, pancreas), respiratory system, and urinary system
- Examples of histopathology (especially cancer) and brief overview of histology of special senses
- Selected histological techniques and the kinds of information they impart

1.3 Timetable
Timetable is subject to change. Please see WebAdvisor for the latest information.

1.4 Final Exam
2 Instructional Support

2.1 Instructor(s)

Brenda Coomber
Email: bcoomber@uoguelph.ca
Telephone: +1-519-824-4120 x54922
Office: OVC 3645

Alicia Viloria-Petit
Email: aviloria@uoguelph.ca
Telephone: +1-519-824-4120 x54925
Office: OVC 3647

Jodi Morrison
Email: jmorris7@uoguelph.ca
Telephone: +1-519-824-4120 x54958
Office: OVC 3660

Course Coordinator

2.2 Teaching Assistant(s)

Teaching Assistant: Shahzar Syed
Email: shahzar@uoguelph.ca

Teaching Assistant: Reem Sabry
Email: rsabry@uoguelph.ca

3 Learning Resources

3.1 Required Resource(s)

Course Material (Other)
The following required resources are available on the BIOM*4070 CourseLink site:

Biomedical Histology Laboratory Guide, 2018

Electron micrographs (TEM, SEM) and other demonstration micrographs, 2018

Copies of Power Point lecture presentations for 2018

On Objective Pathology WEB site (Website)
Library of virtual slides

3.2 Recommended Resource(s)

4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Recognize at the light and electron microscope level sub-cellular structures, cell types, tissues and organs
2. Extrapolate from 2-dimensional sections to 3-dimensional structure
3. Appreciate the effects of tissue preparation on morphology
4. Relate microscopic morphology to cell/tissue/organ function
5. Relate microanatomy to other areas of biology
6. Appreciate the use of histological knowledge and techniques in medicine

5 Teaching and Learning Activities

Lectures: MacKinnon Building Room 029 11:30 -12:50 Tuesday & Thursday

Labs: OVC Main Building Room 1691 2:30-5:20 Wednesday or Thursday

Lectures: There are 2 lectures per week (80 min. each): They will highlight concepts of tissue or organ organization and functional correlation, and integrate with other biological disciplines. The suggested readings complement the lectures and extend the information we are able to provide in lectures and lab. Use the lecture learning objectives and the lab manual as the guide to what information you need to know for exams.

Laboratories: Labs are an essential component of this course. During scheduled lab periods, we will introduce information that will help you interpret slides and assist you in identifying and interpreting structures. The slides are ‘virtual slides’ and are hosted by a server on an external site. Access is described in the lab manual. Electron micrographs and some light micrographs are also posted on the Courselink site. Because lab materials are digital, they are available anywhere you can access the internet. This will aid in self-study and review, but we strongly recommend that students attend the lab.

There is one desktop computer for every 4 students in the lab, and group work is encouraged. However, please bring your laptop computers, tablets, or smart phones to the lab – as an aid to
group work or in order to work alone as preferred. It is your responsibility to manage your time, and it is your responsibility to get help when you need it. If for some reason you are unable to attend your assigned lab section any given week, you are welcome to come to the other section if possible; you do not need to request permission to do so.

There is no separation on exams between lecture and lab information. The Quizzes and Final Examination will involve identification, cell/tissue structure and organization, and functional correlates. Most students should expect to spend additional time outside of the lab practicing their skills in identification in order to do well in the course. Mastery of the material in first half of the course is necessary to understand the second half.

5.1 Lecture

Week 1

Topic(s): Lecture #1 Introduction & Cytology

Coomber

Week 2

Topic(s): Lecture #2: Basic Tissues & Epithelium

Lecture #3 Epithelium & Glands

Coomber

Week 3

Topic(s): Lecture #4 Fibrous Connective Tissue

Lecture #5 Adipose Tissue & Blood

Coomber

Week 4

Topic(s): Lecture #6 Cartilage & Bone

Lecture #7 Bone

Coomber

Week 5

Topic(s): Lecture #8 Muscle

Lecture #9 Muscle & Nerve Tissue

Coomber

Week 6

Topic(s): Lecture #10 Nerve Tissue
Coomber

Week 7

Topic(s):
Lecture #11 Cardiovascular System
Lecture #12 Lymphatic System

Coomber

Week 8

Topic(s):
Lecture #13 Integument
Lecture #14 Urinary System

Viloria-Petit

Week 9

Topic(s):
Lecture #15 Urinary System
Lecture #16 Digestive System

Viloria-Petit

Week 10

Topic(s):
Lecture #17 Digestive Tract
Lecture #18 Liver

Viloria-Petit

Week 11

Topic(s):
Lecture #19 Liver & Pancreas
Lecture #20 Respiratory System

Viloria-Petit

Week 12

Topic(s):
Lecture #21 Respiratory System (Viloria-Petit)
Lecture #22 Special Senses (Coomber)

Week 13

Topic(s):
Lecture #23 Histology & Cancer (Viloria-Petit)
5.2 Lab

Week 1
  Topic(s): No Lab this week

Week 2
  Topic(s): Lab #1 Technique & Cytology
  Coomber

Week 3
  Topic(s): Lab #2 Epithelium & Glands
  Coomber

Week 4
  Topic(s): Lab #3 Fibrous Connective Tissue, Adipose Tissue & Blood
  Coomber

Week 5
  Topic(s): Lab #4 Cartilage & Bone
  Coomber

Week 6
  Topic(s): No Lab this week

Week 7
  Topic(s): Lab #5 Muscle & Nerve
  Coomber

Week 8
  Topic(s): Lab #6 Cardiovascular & Lymphatic Systems
  Viloria-Petit

Week 9
6 Assessments

Quizzes and final exam will require identification of structures, and questions about these structures, concise explanations of histological structures, and integration of information with other aspects of biology or medicine are required (answers will be from a few words to short sentences).

**Quiz questions will be in a 'bellringer' format, with micrographs projected for a limited amount of time. Both light and electron micrographs are included.**

**The Final Exam will be similar, in format to the quizzes.**

All quizzes and the final exam will be run under principles of 'universal design'. Thus, these evaluation instruments are designed to give ALL students in the course time and a half to complete the questions.

There is no midterm examination for this course. Instead, **six** quizzes will be held throughout the semester. They will be written during scheduled lecture time, approximately every 2 weeks; each quiz will last about 20 minutes. Students will have their grade from the **best four** quizzes count for 60% of the final grade in the course (i.e. each **counted quiz** will be worth 15% of the final grade).

Quizzes will be written at the **beginning** of the lecture in question, so please be on time! You will not be given any additional time if you are late, regardless of the reason.
6.1 Assessment Details

Quiz #1 Histotechnology & Cell Biology (0%)
  Date: Sept 18, 2018
  Quiz #1 may count for 15% of final grade

Quiz #2 Epithelium & Glands (0%)
  Date: Sept 27, 2018
  Quiz #2 may count for 15% of final grade

Quiz #3 Fibrous Connective Tissue, Adipose Tissue & Blood (0%)
  Date: Oct 11, 2018
  Quiz #3 may count for 15% of final grade

Quiz #4 Cartilage & Bone (0%)
  Date: Oct 25, 2018
  Quiz #4 may count for 15% of final grade

Quiz #5 Muscle Tissue & Nerve Tissue (0%)
  Date: Nov. 6, 2018
  Quiz #5 may count for 15% of final grade

Quiz #6 Cardiovascular & Lymphatic Systems (0%)
  Date: Nov 15
  Quiz #6 may count for 15% of final grade

Final Exam (40%)
  Date: Fri, Dec 14, 2:30 PM - 5:30 PM, TBA
  Questions on the final exam will not be comprehensive, but will cover the course material after Quiz #6 (i.e. the following topics: Integument, Urinary System, Digestive Tract, Liver & Pancreas, Respiratory System, Special Senses, Histology & Cancer). The format will be similar to the quizzes. The final examination is designed to be completed in 2 hours, but all students will have up to 3 hours to write this exam (as per universal design pilot). Thus, while the exam is scheduled to be written from 2:30 - 4:30 pm, students can remain in the exam room until 5:30 pm.

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7 Course Statements

7.1 Policy on Missed Quizzes and Final Exam

If a student is absent for a quiz, no action needs to be taken UNLESS the student has already missed two other quizzes, in which case written documentation of the reason for the absence must be provided to Dr. Coomber as soon as possible. Any such documentation for missed quizzes not sent to Dr. Coomber by the final class day will result in a grade of zero percent (0/15) for the quiz(izes) in question.

If the final examination is missed, do NOT contact Dr. Coomber. Contact your academic advisor and follow the instructions for requesting academic consideration as outlined in the Undergraduate Calendar.

7.2 Department of Biomedical Sciences Final Exam Policy
Eligibility
Student eligibility for this process is at the discretion of the Chair. For students with three or more exams in a 48-hour period in the first week of the final exam schedule (which includes an exam in a course offered by the Department of Biomedical Sciences) the department will offer a second writing of the exam in the second week of the final exam period. This policy would not apply to exams requiring complicated set-up, such as lab exams.

Process
The second sitting will be scheduled by the Chair’s Office and all such second writings will be offered all together only on one day and time to be decided by the Chair and invigilated by the course instructor and by the course TA (if one is assigned and deemed necessary) or invigilator. Following completion of the exam, the instructor/TA will mark the final exam and submit the grade to the registrar no later than 7 days after the last final exam is scheduled that semester.

Eligible students can request this privilege by sending an e-mail message by the 40th class day to the Department Chair. The Chair will consult with the instructor/course coordinator with a copy to Kim Best (kbestb@uoguelph.ca) regarding consideration of the request. In their request, the student MUST list their complete final exam schedule and a verbatim copy of the following statement:

“This is an accurate representation of my final exam schedule for the current semester as issued by the Registrar’s office. I understand that if I have misrepresented my exam schedule and am granted permission to write the [course code] exam at the later date on that basis, I will have violated the University’s academic misconduct policy which may result in a grade of zero for the [course code] final exam. I understand that steps will be taken to verify my course enrollment and final exam schedule.”

Although we will make every effort possible to accommodate these requests, circumstances may not allow accommodation in all situations, and so we cannot guarantee that requests will be approved. All email requests will receive a written response from the Chair regarding status of approval.

7.3 Course Evaluation
Students will be asked to complete an online questionnaire on instructors’ teaching competence. This is part of information required by the University to evaluate faculty performance for purposes of Tenure, Promotion and Selective Increases. The information is supplied to the chair of the instructor’s home department, and the evaluations will be delivered to the respective instructors only after the final grades have been submitted to the Registrar’s Office.

8 University Statements

8.1 Email Communication
As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The regulations and procedures for Academic Consideration are detailed in the Undergraduate Calendar.

8.3 Drop Date

Courses that are one semester long must be dropped by the end of the fortieth class day; two-semester courses must be dropped by the last day of the add period in the second semester. The regulations and procedures for Dropping Courses are available in the Undergraduate Calendar.

8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required, however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance, and not later than the 40th Class Day.

More information: www.uoguelph.ca/sas

8.6 Academic Misconduct

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.
The Academic Misconduct Policy is detailed in the Undergraduate Calendar.

8.7 Recording of Materials

Presentations which are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a classmate or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph’s procedures, policies and regulations which apply to undergraduate, graduate and diploma programs.