1 Course Details

1.1 Calendar Description

This is the first part of the two-semester course BIOM*4521/2. Refer to BIOM*4521/2 for the complete course description.

Pre-Requisites: 14.00 credits
Restrictions: BIOM*4510 Instructor consent required. This is a Priority Access Course. Enrolment may be restricted to particular programs. See department for more information.

1.2 Course Description

In this course students will conduct an individual research project on a current topic in any of the biomedical sciences (such as anatomy, physiology, pharmacology, toxicology, genetics, biochemistry). Students work under the supervision of individual faculty. Faculty consent must be obtained prior to being admitted into the course by the course coordinator.

1.3 Timetable

1.4 Final Exam

2 Instructional Support

2.1 Instructional Support Team

Course Co-ordinator: James Petrik
Email: jpetrik@uoguelph.ca
Telephone: +1-519-824-4120 x54921
3 Learning Resources

4 Learning Outcomes

This research course is designed to expose students to biomedical research, and to teach effective skills for communicating scientific information orally and in writing.

This course is designed to give the student a realistic view of biomedical research by providing an opportunity for 'hands-on' discovery.

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. develop an appreciation for research
2. improve their research skills
3. develop an awareness of current research techniques
4. develop and improve their critical thinking skills
5. develop and enhance their problem solving skills
6. improve their written and oral communication skills

5 Teaching and Learning Activities

6 Assessments

6.1 Assessment Details

Formal Seminar Presentation (12.5%)

All students are required to give an oral presentation. This formal seminar in BIOM*4521 will be presented using the 10/5 format commonly used in scientific meetings - a 10 minute presentation and a 5 minute question period.

Ideally, the seminar should include the following components (headings are not
necessary):

- Introduction
- Objectives/Hypothesis
- Methodology/Experimental Design
- Experimental Results
- Discussion of Results
- Summary/Conclusions

**Seminar Preparation:**

Supplemental audiovisual aids are **not** permitted and “presenter view” will not be available. The presentations will be timed.

Specific rehearsal times will be provided in the week before the seminars. A sign-up sheet will be set up the week before rehearsals begin, and you will be notified when this is available. Students are strongly encouraged to verify the performance of their presentation on the classroom computer during rehearsal time.

Students are required to submit their presentation for uploading, with the deadline being 8a the day of the presentation. If not received by 8a, 5% will be deducted from your final grade.

**Seminar Presentation:**

Specific days have been designated for the seminar presentations. After soliciting student/supervisor input (Seminar Questionnaire), a program will be scheduled for a specific timeslot of these days. Every attempt will be made to accommodate your first choice of day/time (am/pm). It is important that your presentation be thoroughly rehearsed to ensure that it meets the time restrictions for the assignments. Presentations that significantly run overtime will be halted and marked accordingly.

**Evaluation of your colleagues’ seminars (5 in total) (2.5%)**

Students are required to assist with the evaluation of their colleagues’ presentations and to participate in the question periods. Each student must submit a minimum 5 evaluations for their peer presentations. These evaluations must have the evaluator’s name clearly printed on the bottom of the page to receive the full marks.

Only seminar scores provided by the faculty present will be used in determining the grade for the presentation. All evaluation forms will be returned to the student and their supervisor. It is the supervisor’s responsibility to review these with the student.
1st Written Report (2 reviewers) (12.5%)

Students taking the two semester course will be required to provide a written report (6 page double-spaced) for the first semester on their progress to-date. The report should be submitted to the supervisor on the due date listed on the Semester Deadline*. The purpose of this report is primarily to identify the objectives/hypothesis being tested in the research project, the research protocol for the project and any progress to date.

It is appropriate for the supervisor to read a draft of the report once, and offer specific suggestions for improvement before the student submits the final version. This feedback is part of the learning process and students should schedule this preliminary reading with their supervisors well in advance of the due date of the report.

*The date given for the 1st written report (Semester Deadlines) is to be used as a guideline.

7 Course Statements

7.1 Faculty and Student Commitments

Accepting a student involves a commitment to 2 single course equivalents of research taken over sequential semesters. The '0-12' week on the course should be regarded as the minimum time commitment for students. Students can expect that they will have to work irregular hours to complete their research work. If a student feels that a problem is arising, he/she must talk to the supervisor about either becoming more efficient, or limiting the workload. Students should also feel free to talk to the course coordinator.

7.2 Animal Utilization Protocol’ Approval

Some projects may require working with live animals. Faculty supervisors are responsible for obtaining the appropriate Animal Utilization Protocols to cover the work being done by Research project students under their supervision. Students should be aware of these protocols and understand their purpose. Discuss these with your supervisor.

7.3 Course Evaluation

Two weeks before the end of the semester, students will be asked to complete a course evaluation by going to the CCS evaluation web site and completing the evaluation for your particular course. https://courseeval.uoguelph.ca/CEVAL_LOGIN.php

Your feedback is vital for us to assess the impact of the research courses and to fine-tune the way these courses are run. All ratings and any comments will be anonymous unless you choose to identify yourself, and will not be provided to the course coordinator until after the end of each semester.
7.4 A CHECK-LIST FOR STUDENTS

1. Criteria for the supervisor’s assessment (20% component of the final grade) should be discussed and agreed upon at the first meeting with your supervisor.
2. When the semester begins, contact your supervisor and proceed according to his/her schedule.
3. Arrange a time each week to meet with your supervisor to discuss your progress.
4. You need to discuss the points raised in the Seminar Questionnaire. This form needs to be returned to Kim Best, Room 2633 before the deadline to facilitate planning the seminar.
5. Complete the course evaluation on-line, during the last 2 weeks of classes, at: https://courseeval.uoguelph.ca/CEVAL_LOGIN.php.

Direct questions to the course coordinator, Dr. Jim Petrik - jpetrik@uoguelph.ca - ext 54921; Rm 3627 or Kim Best - kbestb@uoguelph.ca - ext 54918; Rm 2633, Biomedical Sciences.

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

Graduate Calendar - Grounds for Academic Consideration
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

8.3 Drop Date

Courses that are one semester long must be dropped by the end of last day of classes; two-
semester courses must be dropped by the last day of classes in the second semester. The regulations and procedures for course registration are available in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Dropping Courses
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

Graduate Calendar - Registration Changes
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-regregchg.shtml

Associate Diploma Calendar - Dropping Courses
https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml

8.4 Copies of Out-of-class Assignments
Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility
The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

More information can be found on the SAS website
https://www.uoguelph.ca/sas

8.6 Academic Integrity
The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community—faculty, staff, and students—to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.
Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

Graduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph’s procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
https://www.uoguelph.ca/academics/calendars