1 Course Details

1.1 Calendar Description

This histology course is designed for students interested in biomedical sciences. Basic tissue types and major organ systems of mammals will be examined using virtual microscopy. Lectures and discussions will focus on the relationship of tissue structure to cell and organ functions and the effects of injury or disease on microscopic structure.

Pre-Requisites: (MCB*2050 or MCB*2210), (1of ANSC*3080, BIOM*3200, HK*3810, HK*3940)

Restrictions: ZOO*3000. This is a Priority Access Course. Enrolment may be restricted to particular programs or specializations. See department for more information.

1.2 Course Description

Subjects Covered

- Basic tissue preparation & cytology (sub-cellular structures)
- Tissues: epithelium (lining and glandular), connective tissue (fibrous, blood, adipose, cartilage, bone), muscle & nervous tissue
- Organs and organ systems: integument, cardiovascular (arteries, veins, lymphatic vessels, basic heart wall), lymphatic system (lymph nodes, spleen, bone marrow, thymus), gastrointestinal system (esophagus, stomach, small & large intestines, liver, pancreas), respiratory system, and urinary system
- Examples of histopathology (especially cancer) and brief overview of histology of special tissues/organs (e.g., special senses, mammary gland, endocrine glands,
• Selected histological techniques and the kinds of information they impart

1.3 Timetable

Timetable is subject to change. Please see WebAdvisor for the latest information.

1.4 Final Exam

This course does not have a final exam. The units are evaluated continuously with quizzes.

2 Instructional Support

2.1 Instructional Support Team

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<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Email</th>
<th>Telephone</th>
<th>Office</th>
<th>Office Hours</th>
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<tbody>
<tr>
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<td>Course Co-ordinator</td>
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3 Learning Resources

3.1 Required Resources

Course Material (Other)

The following required resources are available on the BIOM*4070 CourseLink site:

Biomedical Histology Laboratory Guide, 2021

Electron micrographs (TEM, SEM) and other demonstration micrographs, 2021

Copies of Power Point lecture presentations for 2021

On Objective Pathology WEB site (Website)

Library of virtual slides

### 3.2 Recommended Resources

- Histology: A text and atlas, W. Pawlina, 8th edition, 2018 (or earlier editions) (Textbook)

### 3.3 Additional Resources

- Items on ARES reserve (Textbook)
  Copies of suggested textbooks, as well as cell biology and electron microscopy books, some of which are available electronically

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### 4 Learning Outcomes

#### 4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Recognize at the light and electron microscope level sub-cellular structures, cell types, tissues, and organs
2. Extrapolate from 2-dimensional sections to 3-dimensional structure
3. Appreciate the effects of tissue preparation on morphology
4. Relate microscopic morphology to cell/tissue/organ function
5. Relate microanatomy to other areas of biology
6. Appreciate the use of histological knowledge and techniques in medicine

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### 5 Teaching and Learning Activities

**Lectures:** AD-S Virtual Classroom  11:30 -12:50 Tuesday & Thursday

**Labs:**  AD-S Virtual Classroom  2:30-5:20 Wednesday or Thursday

**Lectures:** There are 2 lectures per week (80 min. each): They will highlight concepts of tissue or organ organization and functional correlation, and integrate with other biological disciplines. The suggested readings complement the lectures and extend the information we are able to provide in lectures and labs. *Use the lecture learning objectives and the lab manual as the guide to what information you need to know for exams.*
Laboratories: Labs are an essential component of this course. During scheduled lab periods, we will introduce information that will help you interpret slides and assist you in identifying and interpreting structures. The slides are ‘virtual slides’ and are hosted by a server on an external site. Access is described in the lab manual. Electron micrographs and some light micrographs are also posted on the Courselink site. Because lab materials are digital, they are available anywhere you can access the internet. This will aid in self-study and review, but we strongly recommend that students attend the virtual lab.

It is your responsibility to manage your time, and it is your responsibility to get help when you need it. If for some reason you are unable to attend your assigned lab section any given week, you are welcome to come to the other section if possible; you do not need to request permission to do so.

There is no separation on exams between lecture and lab information. The Quizzes will involve identification, cell/tissue structure and organization, and functional correlates. Most students should expect to spend additional time outside of the lab practicing their skills in identification in order to do well in the course. Mastery of the material in first half of the course is necessary to understand the second half.

5.1 Lecture

Week 1

Topics: Lecture #1: Introduction & Cytology

Viloria-Petit

Week 2

Topics: Lecture #2: Basic Tissues & Epithelium

Lecture #3: Epithelium & Glands

Viloria-Petit

Week 3

Topics: Lecture #4: Fibrous Connective Tissue

Lecture #5: Adipose Tissue & Blood

Viloria-Petit

Week 4

Topics: Lecture #6: Cartilage
Lecture #7: Bone

Week 5

Topics:

Lecture #8: Muscle

Lecture #9: Muscle & Nerve Tissue

Week 6

Lecture #10: Nerve Tissue

Week 7

Topics:

Lecture #11: Cardiovascular System

Lecture #12: Lymphatic System

Week 8

Topics:

Lecture #13: Integument

Lecture #14: Urinary System I

Week 9

Topics:

Lecture #15: Urinary System II

Lecture #16: Digestive System I

Week 10

Topics:

Lecture #17: Digestive System II
Lecture #18: Liver

Viloria-Petit

Week 11

Topics: Lecture #19: Liver & Pancreas

Lecture #20: Respiratory System I

Viloria-Petit

Week 12

Topics: Lecture #21: Respiratory System II

Lecture #22: Special Topic I - Histology & Cancer (time permitting)

Viloria-Petit

Week 13

Topics: Lecture #23: Special Topic II - Special Sense: Eye and Taste (time permitting)

TAs

5.2 Lab

Week 1

Topics: No Lab this week

Week 2

Topics: Lab #1: Techniques & Cytology
Week 3
Topics: Lab #2: Epithelium & Glands

Week 4
Topics: Lab #3: Fibrous Connective Tissue, Adipose Tissue & Blood

Week 5
Topics: Lab #4: Cartilage & Bone

Week 6
Topics: No lab this week

Week 7
Topics: Lab #5: Muscle & Nerve Tissue

Week 8
Topics: Lab #6: Cardiovascular & Lymphatic Systems

Week 9
Topics: Lab #7: Integument

Week 10
Topics: Lab #8: Urinary System

Week 11
6 Assessments

There is no midterm or final examination for this course. Instead, six quizzes will be held throughout the semester. They will include identification of structures and questions about these structures, and will require concise explanations of histological features as well as integration of information with other aspects of biology or medicine. Answers will be from a few words to short sentences.

Quiz questions will be in an on line format, with both light and electron micrographs included.

Quizzes will be run under principles of ‘universal design’. Thus, these evaluation instruments are designed to give ALL students in the course time and a half to complete the questions.

Quizzes will be written during scheduled lecture time, every 1-3 weeks; each quiz will last about 25 minutes. The final grade in the course will be determined from the average of two of the three quizzes covering material from the first half of the course and two of the three quizzes covering material from the second half of the course (i.e. 25% for each quiz). The four quizzes with the highest grades will be used to calculate the final grade.

Quizzes will be written at the beginning of the lecture in question, so please be on time! You will not be given any additional time if you are late, regardless of the reason.

6.1 Assessment Details

Quiz #1 Cytology (ultrastructure and microscopy), epithelium and glands (0%)
Date: Sept 28, 2021
Quiz #1 may count for 25% of final grade

Quiz #2: Connective Tissues: Fibrous, Adipose, Blood, Cartilage, and bone (0%)
  Date: Oct 14, 2021
  Quiz #2 may count for 25% of final grade

Quiz #3: muscle and nerve tissue (0%)
  Date: Oct 28, 2021
  Quiz #3 may count for 25% of final grade

Quiz #4: Cardiovascular and lymphatic system (0%)
  Date: Nov 4, 2021
  Quiz #4 may count for 25% of final grade

Quiz #5: Integument & Urinary System (0%)
  Date: Nov 18, 2021
  Quiz #5 may count for 25% of final grade

Quiz #6: Digestive System, Liver, Pancreas, and Respiratory System (0%)
  Date: Dec 2, 2021
  Quiz #6 may count for 25% of final grade

7 Course Statements

7.1 Policy on Missed Quizzes

If a student is **absent for a quiz**, no action needs to be taken UNLESS the student has already missed another quiz, in which case **written documentation** of the reason for the absence must be provided to Dr. Viloria-Petit **as soon as possible**. **Any such documentation for missed quizzes not sent to Dr. Viloria-Petit by the final class day will result in a grade of zero percent (0/25) for the quiz(zes) in question.**

7.2 Department of Biomedical Sciences Final Exam Policy

This policy does not apply to this course, as there is **no final exam.**

Eligibility

Student eligibility for this process is at the discretion of the Chair. For students with three or more exams in a 48-hour period in the first week of the final exam schedule (which includes an exam in a course offered by the Department of Biomedical Sciences) the department will offer a second writing of the exam in the second week of the final exam period. This policy would not apply to exams requiring complicated set-up, such as lab exams.

Process
The second sitting will be scheduled by the Chair’s Office and all such second writings will be offered all together only on one day and time to be decided by the Chair and invigilated by the course instructor and by the course TA (if one is assigned and deemed necessary) or invigilator. Following completion of the exam, the instructor/TA will mark the final exam and submit the grade to the registrar no later than 7 days after the last final exam is scheduled that semester.

Eligible students can request this privilege by sending an e-mail message by the 40th class day to the Department Chair. The Chair will consult with the instructor/course coordinator with a copy to Kim Best (kbestb@uoguelph.ca) regarding consideration of the request. In their request, the student MUST list their complete final exam schedule and a verbatim copy of the following statement:

“This is an accurate representation of my final exam schedule for the current semester as issued by the Registrar’s office. I understand that if I have misrepresented my exam schedule and am granted permission to write the [course code] exam at the later date on that basis, I will have violated the University’s academic misconduct policy which may result in a grade of zero for the [course code] final exam. I understand that steps will be taken to verify my course enrollment and final exam schedule.”

Although we will make every effort possible to accommodate these requests, circumstances may not allow accommodation in all situations, and so we cannot guarantee that requests will be approved. All email requests will receive a written response from the Chair regarding status of approval.

7.3 Course Evaluation

Students will be asked to complete an online questionnaire on instructors’ teaching competence. This is part of information required by the University to evaluate faculty performance for purposes of Tenure, Promotion and Selective Increases. The information is supplied to the chair of the instructor’s home department, and the evaluations will be delivered to the respective instructors only after the final grades have been submitted to the Registrar’s Office.

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement
When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals  
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml

Graduate Calendar - Grounds for Academic Consideration  
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions  
https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml

8.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses  
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml

Graduate Calendar - Registration Changes  
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml

Associate Diploma Calendar - Dropping Courses  
https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml

8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be
noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website https://www.uoguelph.ca/sas

For Ridgetown students, information can be found on the Ridgetown SAS website https://www.ridgetownc.com/services/accessibilityservices.cfm

### 8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community—faculty, staff, and students—to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University’s policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml

Graduate Calendar - Academic Misconduct
https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml

### 8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

### 8.8 Resources

The Academic Calendars are the source of information about the University of Guelph’s procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars
https://www.uoguelph.ca/academics/calendars

8.9 Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website (https://news.uoguelph.ca/2019-novel-coronavirus-information/) and circulated by email.

8.10 Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

8.11 Covid-19 Safety Protocols

For information on current safety protocols, follow these links:

- https://news.uoguelph.ca/return-to-campuses/how-u-of-g-is-preparing-for-your-safe-return/
- https://news.uoguelph.ca/return-to-campuses/spaces/#ClassroomSpaces

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.