

Course-based Master of Biomedical Sciences (MBS) Program

Fall 2017

Degree Requirements:

- The MBS program requires a **minimum of 3 semesters of study**.
 - It is expected that students graduate from this degree within 12 months of enrolment. Students who cannot finish within this time period may be allowed to continue to a later graduation date.
- Students are required to complete a minimum of **4.0 course credits**. This includes the mandatory BIOM*6900 course which must be taken in the final semester of the degree (see Courses below).

Advisory Committee:

- During the *first semester of study*, an advisory committee must be established.
- This committee includes a minimum of 2 members, including:
 - Faculty Advisor
 - 1 other Internal Graduate Faculty Member
- Once the Advisory Committee is established, an *Advisory Committee Appointment Form* must be submitted (see Forms Below).
- Advisory Committee meetings are *recommended* every semester.

Courses:

- Students are encouraged to discuss appropriate course selection with their Faculty Advisor.
- Students can enroll in courses from the list of Graduate Courses in Biomedical Sciences *or from any other Department on the University of Guelph campus*.
 - In special circumstances, and with supervisory and course instructor approval, students may take up to 1.0 course credit of 4th year undergraduate courses.
- Students must obtain a minimum **overall weighted average of a 'B-'** in prescribed courses.
- A course average of 64% or less is considered a failure in a course.
- The **4.0 course credits** students are required to take **includes the mandatory course BIOM*6900**, which accounts for 1.0 course credit of the total 4.0 course credits required for degree completion (see BIOM*6900 details below).
- In *semester 1*, students will be automatically registered in **UNIV*7100 Academic Integrity for Graduate Students**. There is no need to add this course on WebAdvisor. This is an online course and access to the course will begin on the first day of scheduled classes.
- *Every semester* students must register in two courses that *do not* count toward the 4.0 credits needed for degree completion:
 - **UNIV*7510 Active F/T Registration OR UNIV*7520 Active P/T Registration**
 - **UNIV*7500 Research Writing**

BIOM*6900 Research Project in Biomedical Sciences

- This is a *mandatory* course for MBS students and provides academic credit for the research component of your program.

Course-based Master of Biomedical Sciences (MBS) Program

Fall 2017

- This course is the only restricted graduate course in Biomedical Sciences – no MSc or PhD students may take this course.
- All course components *must* be completed to qualify to graduate from the course-based MSc (MBS) and forms the basis for the final degree grade.
- *Students will register for this course in semester 3* of the program, despite students initiating research and writing associated with this course as early as *semester 1*.
- A grade for BIOM*6900 is assigned based on marks in 4 components that are weighted as follows:
 - **30% - NSERC-style Discovery Grant (or similar) proposal**
 - In consultation with their Faculty Advisor, students will develop a research proposal structured in the form of an NSERC Discovery Grant application (or other funding agency applicable to the research project).
 - Instructions can be found on the NSERC website but students *will not* register the project online or submit the grant proposal to the NSERC website. The guidelines on the NSERC website are used as an example only.
 - This proposal is started as early as *semester 1* and it is expected that the draft proposal be submitted to the Advisory Committee for review by the *middle of the second month of semester 2*.
 - The proposal should be a maximum of 5 typed pages (single spaced) including figures and tables, and the budget information is included at the discretion of the Faculty Advisor. Up to 2 additional pages for references should also be included.
 - The final grant proposal is due for evaluation by the Advisory Committee no later than the *middle of the second month of semester 3*.
 - **15% - Poster Presentation**
 - Regardless of program start date, all students are required to present their research (or in some cases proposed research) in poster format at a scientific conference. The supervisor may choose to have the poster presented at an appropriate external conference or the annual Career Opportunities and Research Experience (CORE) Program Presentation Days (CORE is held in mid-August).
 - Students are encouraged to discuss their poster with their Advisory Committee.
 - Although every effort should be made to include original data in the poster, in some cases it may be necessary to focus on proposed or preliminary work.
 - **40% - Research Paper**
 - Once the research project has been completed, students will be required to write their work up in the form of a research paper in a journal style agreed upon by the student and the Faculty Advisor.
 - By the *end of the third month of semester 2* the student is required to submit a draft of the research paper to the Advisory Committee. The

Course-based Master of Biomedical Sciences (MBS) Program

Fall 2017

- paper will then be reviewed with written critiques returned to the student.
- The student will then have the opportunity to revise the paper to address the review comments before resubmission of the final manuscript to the Advisory Committee for evaluation.
 - The deadline for the final manuscript is the *middle of the second month of semester 3*.
- **15% - Advisor assessment of student performance**
- This includes student effort within the laboratory, progression through the grant proposal process, and the poster presentation.

Table 1: Summary of due dates for research components associated with BIOM*6900.

Fall Start		Winter Start		Summer Start	
Month	Task	Month	Task	Month	Task
September		January		May	
October		February		June	
November		March		July	
December		April		August	*Poster Presentation
January		May		September	
February	**draft NSERC Grant (due mid-month)	June	**draft NSERC Grant (due mid-month)	October	**draft NSERC Grant (due mid-month)
March		July		November	
April		August	*Poster Presentation	December	
May		September		January	
June	**Final NSERC grant (due mid-month)	October	**Final NSERC grant (due mid-month)	February	**Final NSERC grant (due mid-month)
July	***Draft research paper (due mid-month)	November	***Draft research paper (due mid-month)	March	***Draft research paper (due mid-month)
August	*Poster Presentation Final Research Paper (due on the 12 th)	December	***Final Research Paper (due on the 12 th)	April	***Final Research Paper (due on the 12 th)

* Poster Presentation – regardless of when a student starts the MBS program, a poster presentation is required in mid-August during the SLRP Presentation Days.

** The exact due date of the draft and final versions of the NSERC-style grant is determined by the Advisory Committee.

***The exact due date of the draft version of the research paper is determined by the Advisory Committee.

Course-based Master of Biomedical Sciences (MBS) Program

Fall 2017

Research and research-related tasks:

- The research project will be designed so that it can reasonably be completed within 2-3 months of *full-time* lab work. It should be noted that 'full-time lab work' is not necessarily based on a 40h work week, but rather is reflective of the time commitment typically experienced by a master's level graduate student.
- As early as *semester 1*, students should conduct background research, discuss with their Faculty Advisor about receiving appropriate training for the proposed project, and begin research.
 - It is to the student's advantage to spend as much time in the lab as possible throughout the program in order to gain skills and become proficient in techniques necessary to complete the research project.
- Where applicable, students may prepare necessary ethical approval forms if human and/or animal ethical approval is required for the project.
- If applicable to the research project, students will also be required to take a portion of the Animal Care training course to ensure that they are able to handle live animals.
- The aim of completion of ethics forms and animal care training is to ensure that students know everything that is involved in setting up a research project.
- Students will be required to learn and demonstrate proficiency in the techniques that they will be using in their lab projects.
- It will not be necessary for students to publish their final paper in a scientific journal as factors related to the validity of the initial hypothesis, unexpected methodological difficulties, etc will often preclude development of a first-author paper in a total of only one or two semesters of work in the laboratory. However, the structure of the project will ensure that students are aware of the steps involved in conducting biomedical research; from the initial development of a research proposal, through the application for funding, preparation of results for publication, and writing up and submitting the results in the format of a scientific peer-reviewed journal manuscript.

Forms:

- *To be submitted to Christina Voll, Biomedical Sciences Graduate Program Assistant: bmsgrad@uoguelph.ca*
- Forms and other important documents can be found at:
<http://www.uoguelph.ca/graduatestudies/forms>

Every semester

- Graduate Student Progress Report
- https://www.uoguelph.ca/graduatestudies/sites/default/files/docs/evaluation_report%20a.pdf
- This form includes Advisor and student comments and must be signed by the Advisor, student, all members of the Advisory Committee, and the Graduate Coordinator. It is the responsibility of the Advisor to ensure that these forms are completed and submitted each semester.

By the end of 1st semester

Course-based Master of Biomedical Sciences (MBS) Program

Fall 2017

- Advisory Committee Appointment Form - Section A of the form at the following link:
- http://www.uoguelph.ca/graduatestudies/sites/default/files/images/users/handsord/advisory_cmte_graddegree_prgm_5.pdf

By mid-2nd semester

- Graduate Degree Form - Section B of the form at the following link:
- http://www.uoguelph.ca/graduatestudies/sites/default/files/images/users/handsord/advisory_cmte_graddegree_prgm_5.pdf
- This form tracks courses and can be amended

Do you love your research and want to complete a research-stream MSc?

- It is possible for MBS students to switch to the MSc degree.
- The decision to transfer to the MSc program should be made *by the mid-point of semester 2* since the requirements for the course-based and thesis-based programs begin to diverge at this stage of the program.
- Consult with your Advisor and Supervisory Committee if you would like to transfer.

Direct any questions to:

MBS Graduate Coordinator:

Glen Pyle

Office: Rm 1646E, Department of Biomedical Sciences, OVC

Extension: 54772

Email: gpyle@uoguelph.ca

Biomedical Sciences Graduate Program Assistant:

Christina Voll

Office: Rm 102, Population Medicine Building #174, OVC

Extension: 54780

Email: bmsgrad@uoguelph.ca