DETAILED APPLICATION INSTRUCTIONS:

DVSc in Zoological Medicine and Pathology
Department of Pathobiology, Ontario Veterinary College, University of Guelph

DO NOT use the official on-line application for graduate students on the University of Guelph graduate application page; use the application package appended to the bottom of this document. Applicants who sent us an application package for the 2015 position do not need to resend previously submitted material, including references, but should provide an updated letter of intent and CV, as well as any new material or references which they feel are appropriate.

Step 1. Submission of the application form, a resumé, a one page statement indicating your reasons for wishing to undertake this program, and three letters of reference accompanied by the standardized referee’s form. Electronic submission of these materials to Mrs Donna Kangas, Graduate Program Assistant, at pathgrad@uoguelph.ca is encouraged. Letters of reference MUST be sent directly by the referees by email (pathgrad@uoguelph.ca) or fax (c/o Dr. Dale Smith, 519-824-5930), with a paper copy to follow (see address below). Applicants are welcome to submit additional letters of reference and support from teachers, employers, preceptorship advisors, etc., preferably accompanied by the standardized referee’s form. At the time of initial application, electronic copies of transcripts, language proficiency scores, and other supporting documentation will be accepted (however, see note below). Applications will be accepted up to Monday November 30, 2015. Application dossiers will be evaluated by a committee comprised of university and zoo personnel. A final decision will be made and all candidates informed of the results prior to the final day to withdraw from the VIRMP program.

In completing the application, follow carefully the instructions on the form. If you have been married, or changed your name, fill in previous surname where indicated. Only residents of Canada will have a social insurance number. Non-residents of Canada will fill in under “Student Authorization”, with a proposed date of entry of August 2016. Permanent resident status cannot normally be obtained as a student in advance of registration. Rarely, an applicant may have an “other” status in Canada, e.g., as a refugee. For Degree Program, check “DVSc”; Semester to start program is “Fall 2016” and classification is “full-time”. The Department is “Pathobiology”, and the program is not Interdepartmental/collaborative (leave blank). Do not check either GTA or GRA. Students in this program, whether married or not, often live in university apartments for the initial eight months based in Guelph. If you are interested in on-campus accommodation, indicate “yes”. Normally you would not be expected to have any scholarships at admission.

Step 2. Short-listed candidates will be required to produce original documents or copies/translations certified as true by an authorized person of supporting documents (e.g., transcripts, evidence of professional status, proof of graduation and/or registration to practice as a veterinarian, TOEFL or other language test results).
If English is not your first language, you must meet the University of Guelph’s standards for one of several possible standardized language tests. Acceptable tests and required scores for entry into a graduate program at the University of Guelph can be found at: http://www.uoguelph.ca/graduatestudies/future/international.

Candidates are advised to investigate the method and time required to obtain these documents in order to reduce delays in final consideration should they be short-listed. Please note that copies of academic transcripts and English language proficiency testing MUST be sent directly from the University of origin or testing program or in an UNOPENED envelope as received from the source. Shipment by courier is highly recommended as first class mail delivery often requires 2 weeks from the USA and longer from overseas. Supporting material should be sent to the following address.

Mrs Donna Kangas  
Graduate Program Assistant  
Department of Pathobiology  
PAHL Building 89, NW Corner Gordon/McGilvray  
Ontario Veterinary College, University of Guelph  
Guelph, Ontario N1G2W1  
Canada

The successful applicant will be required to submit a formal electronic application for approval by the faculty of Graduate Studies, including an application fee of approximately CDN$110.00 as per the instructions on the Graduate Studies website. This is a university regulation, which we must enforce. International money orders in Canadian currency can be obtained at banks in other countries. Do NOT submit this fee with the original application, despite what the downloaded application forms say. If the successful applicant is not a Canadian citizen or landed immigrant, he or she must complete Canadian immigration and registration formalities between the time of selection and the deadline for registration.

If you have further questions about the program, please do not hesitate to contact Dr. Dale Smith (Program Coordinator) by email at dalesmit@uoguelph.ca, or Mrs Donna Kangas (Graduate Program Assistant) at pathgrad@uoguelph.ca by email or by telephone at (519) 824-4120, extension 54725. For general information on the Ontario Veterinary College or the University of Guelph, please consult their respective web pages at http://www.ovc.uoguelph.ca/ and http://www.uoguelph.ca/.