\*\*SAMPLE THANK YOU LETTER\*\*

August 20th, 2014

Dr. Susan Little  
Pharmacy Company 123  
30 Pharmacy Company Dr.  
Guelph ON N1K 1K1

Dear Dr. Susan Little,

The Panther Club at OVC would like to thank you for your sponsorship of $1,000.00 received on August 20th, 2014 on behalf of Pharmacy Company 123, in support of the Panther Club Arthritis Lunch Talk*.* Through sponsorships such as yours, many student clubs at the University of Guelph are able to do worthwhile activities that benefit our education and learning.

The Panther Club was established in 1969 when the students at OVC were interested in learning more on exotic animals, specifically the panther. We are committed to helping panther people understand panther welfare through education, information-sharing and awareness-building.

Your sponsorship to the Panther Club makes a significant difference in the lives of students and animals, and we truly appreciate your support. Please keep an eye out for some photos of the event we will send afterwards.

On behalf of the University of Guelph, the Ontario Veterinary College and the Panther Club, we are truly grateful to Pharmacy Company 123 for your thoughtful and continued support of the Panther Club.

Sincerely,

Stefanie Sharp,

The Panther Club