

# OVC 1642 AV Instructions

<p><b>To use the built-in computer:</b></p> <ol style="list-style-type: none"><li>1. Turn on the <b>power bar</b> on the desk. (Green light on means on)</li><li>2. Turn on the <b>computer</b>.</li><li>3. Turn on the <b>projector</b> with the <b>remote</b>. Press <b>Power ON</b>. Projector takes about 30 seconds to warm up.</li><li>4. Press <b>COMP1</b> on the projector remote. (after projector is warmed up)</li><li>5. Set the <b>switcher</b> to be <b>2 GREEN LIGHTS</b>. Press the button above each light. Repeat until the light turns green. You should now see the computer image on the projector screen and the monitor.</li><li>6. Login to the computer. Ensure CFS is selected in the bottom of the login window.</li></ol>	<p><b>To shut down when done:</b></p> <ol style="list-style-type: none"><li>1. Shut down the <b>computer</b> from <b>Windows shutdown</b>.</li><li>2. Turn <b>off</b> the <b>projector</b> with the remote. Press <b>Power STANDBY</b>.</li></ol> <p>You will need to press Power STANDBY <b>twice</b> to confirm shutdown.</p>
<p><b>To use your VGA laptop:</b></p> <ol style="list-style-type: none"><li>1. Turn on the <b>power bar</b> on the desk. (Green light on means on)</li><li>2. Turn on your <b>laptop</b> as normal.</li><li>3. Connect the <b>cable</b> labeled <b>Laptop VGA – COMP1</b> to your <b>laptop</b> VGA port.</li><li>4. Turn on the <b>projector</b> with the <b>remote</b>. Press <b>Power ON</b>. Projector takes about 30 seconds to warm up.</li><li>5. Press <b>COMP1</b> on the projector remote. (after projector is warmed up)</li><li>6. Set the <b>switcher</b> to be <b>2 RED LIGHTS</b>. Press the button above each light. Repeat until the light turns red. You should now see the laptop image on the projector screen and the monitor.</li></ol> <p><b>Trouble shooting:</b> If you don't see the laptop image make sure your <b>laptop output is activated</b>.</p>	<p><b>To shut down when done:</b></p> <ol style="list-style-type: none"><li>1. <b>Disconnect</b> the <b>cable</b> from your laptop. Shut down if desired.</li><li>2. Turn <b>off</b> the <b>projector</b> with the remote. Press <b>Power STANDBY</b>.</li></ol> <p>You will need to press Power STANDBY <b>twice</b> to confirm shutdown.</p>
<p><b>To use your HDMI laptop:</b></p> <ol style="list-style-type: none"><li>1. Turn on the <b>power bar</b> on the desk. (Green light on means on)</li><li>2. Turn on your <b>laptop</b> as normal.</li><li>3. Connect the <b>cable</b> labeled <b>Laptop HDMI – HDMI1</b> to your <b>laptop</b> HDMI port.</li><li>4. Turn on the <b>projector</b> with the <b>remote</b>. Press <b>Power ON</b>. Projector takes about 30 seconds to warm up.</li><li>5. Press <b>HDMI1</b> on the projector remote. (after projector is warmed up) You should now see the laptop image on the projector screen.</li></ol> <p><b>Note:</b> the desktop monitor is not used for HDMI.</p> <p><b>Trouble shooting:</b> If you don't see the laptop image make sure your <b>laptop output is activated</b>.</p>	<p><b>To shut down when done:</b></p> <ol style="list-style-type: none"><li>1. <b>Disconnect</b> the <b>cable</b> from your laptop. Shut down if desired.</li><li>2. Turn <b>off</b> the <b>projector</b> with the remote. Press <b>Power STANDBY</b>.</li></ol> <p>You will need to press Power STANDBY <b>twice</b> to confirm shutdown.</p>