JOB POSTING
RESEARCH ASSISTANT (SUMMER INTERNSHIP)
Full Time Temporary – Shelter Medicine Advancement

Summary
The Research Assistant, under the direction of the Senior Manager, Shelter Medicine Advancement, will assist with a retrospective research project collecting and documenting a large number of cases of otitis media in cats caused by *Streptococcus equi ss zooepidemicus*. They will be responsible for helping to develop a timeline and data collection formats, sourcing patient information in database and paper records, assisting with data analysis and assisting with an initial draft of a manuscript for publication. They will be responsible for liaising with outside investigators collaborating on this project and for project management to ensure that progress is on track.

Job Duties
- Assist with project planning and data collection format
- Source data and maintain a database with all primary data
- Record relevant measures in the study database
- Work with co-investigators to ensure that the project is on track and goals are being met
- Assist with data analysis and manuscript preparation
- If needed, assist with a parallel project assessing diagnostic tests for feine panleukopenia
- Be aware of and work within the regulations of all shelter policies and protocols
- Work in compliance with the provisions of the OHSA and its regulations, including understanding and adhering to the requirements of the Health and Safety Manual, and any other rules and regulations established by the Toronto Humane Society
- Work cooperatively with all shelter staff and volunteers
- Other duties as required by the primary investigator

Job Requirements
- Completed first or second year DVM program at a Canadian university
- At least one undergraduate statistics course
- Understanding of basic research methodology
- Prior involvement in research projects and data publication is highly recommended
- Excellent feline handling skills, strong animal care and biosecurity knowledge
- Self-starter able to work independently with minimal supervision, as well as part of a team
- Excellent verbal and written communication skills
- Ability to multi-task, prioritize and adapt to change
- Excellent knowledge of Microsoft Excel, proficient in Word, PowerPoint and Outlook
- Organized with meticulous attention to detail

Work Conditions
- Interaction with employees, management, volunteers and foster parents
- Flexible hours, including evenings, weekends, and holidays
- May involve the lifting, carrying, pushing, and/or pulling of heavy to moderately heavy objects and materials and some combination of climbing and balancing to include stooping, kneeling, crouching, and crawling
- Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, temperature and noise extremes, hazardous materials, traffic hazards, bright/dim lights, toxic agents, animal/wildlife attacks, animal/human bites, disease, pathogenic substances, or rude/irate customers.

Interested applicants should forward a cover letter and copy of their resume to:
Dr. Linda Jacobson - ljacobson@torontohumanesociety.com

The Toronto Humane Society is a respectful and inclusive workplace. We are committed to championing accessibility, diversity and equal opportunity. Requests for accommodation can be made at any stage of the recruitment process. Applicants need to make their requirements known when contacted.