Statement: This guideline outlines the process for reporting suspected abuse of client owned animals at the Ontario Veterinary College Health Sciences Centre, “OVC HSC” or of teaching/research animals maintained at the Ontario Veterinary College, “OVC”.

1. Applicability
   i. This guideline applies to client owned animals that are patients of the OVC HSC or to OVC teaching/research animals who are suspected of having been abused by the client or by University of Guelph personnel, (faculty, graduate students, staff, and/or students).

2. Suspected Animal Abuse Reporting Committee Membership and Contact Information
   i. “SAARC” is comprised of representatives from various areas within the Ontario Veterinary College as follows:
      o Animal Welfare Faculty
      o Companion Animal Hospital Faculty/Veterinarian
      o Large Animal Hospital Faculty/Veterinarian
      o OVC HSC Administration
      o Pathobiology Faculty/Veterinarian
      o Ruminant Field Service Faculty/Veterinarian
      o Smith Lane Animal Hospital Faculty/Veterinarian
SAARC membership and contact information continued….

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Welfare Faculty</td>
<td>Dr. Derek Haley</td>
<td>Extension 53677 Cell 519-994-0875</td>
</tr>
<tr>
<td>Companion Animal Hospital Faculty/Veterinarian</td>
<td>Dr. Shane Bateman</td>
<td>Extension 56902 Cell 226-924-5848</td>
</tr>
<tr>
<td>Large Animal Hospital Faculty/Veterinarian</td>
<td>Dr. Don Trout</td>
<td>Extension 54002 Cell 226-924-5878</td>
</tr>
<tr>
<td>OVC HSC Administration &amp; SAARC Chairperson</td>
<td>Tanis Comrie</td>
<td>Extension 54137 Cell 519-835-7806</td>
</tr>
<tr>
<td>Pathobiology</td>
<td>Dr. Brandon Plattner</td>
<td>Extension 54766 Cell 519-546-7378</td>
</tr>
<tr>
<td>Ruminant Field Service Faculty/Veterinarian</td>
<td>Dr. Todd Duffield</td>
<td>Extension 54057 Cell 519-835-2381</td>
</tr>
<tr>
<td>Smith Lane Animal Hospital</td>
<td>Dr. Peter Conlon</td>
<td>Extension 54413/54583 Cell 519-835-1755</td>
</tr>
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3. Course of Action
   i. If an OVC HSC client owned animal or an OVC research/teaching animal is suspected of being abused, the flowchart on page 4 of this guideline describes the applicable course of action based on a variety of possible scenarios.

   ii. An OVC person wishing to report a case of suspect abuse must complete the OVC HSC Suspected Client Animal Neglect or Abuse Reporting Form, form number 45100, and submit it to the SAARC Chairperson.  
       Note: The form is available from the SAARC Chairperson or in various clinical areas within the OVC HSC ie., ICU, Treatment Rooms

   iii. SAARC will review the case and determine the applicable course of action based on the review findings.
4. **Reporting Suspect Cases to Guelph Humane Society or Ontario Society for Prevention of Cruelty to Animals**
   i. If an OVC HSC client owned animal or an OVC research/teaching animal is suspected, by SAARC, of being abused, the case must be reported to the Guelph Humane Society, “GHS”, if the owner of the animal resides in Guelph.
   ii. If the owner resides outside of Guelph, the case must be reported to the Ontario Society for Prevention of Cruelty to Animals, “OSPCA”.

5. **Contact Numbers**
   i. Guelph Humane Society
      o 519-824-3091
   ii. Ontario Society for Prevention of Cruelty to Animals, OSPCA (hotline for reporting suspected abuse or cruelty)
      o 310-7722
         - when dialing the number from a University of Guelph phone prefix the number with a “9”
         - when dialing the number from an OVC HSC cell phone dial it as 310-7722
   iii. Guelph Distress Centre
      o 519-821-3760

6. **Reference Material**
   i. College of Veterinarians of Ontario, Position Statement, *Reporting Suspected Animal Abuse or Neglect*
   ii. OSPCA, Reporting animal cruelty
Suspect Animal Abuse – Course of Action

Start

Individual(s) reports case to Attending clinician or SAARC member

Attending clinician or SAARC member supports potential abuse?

No further action from SAARC required

SAARC member and, as applicable to case, an OVC HSC Faculty/Veterinarian, investigate case for possible abuse

Abuse confirmed?

Case must be reported to GHS/OSPCA. (Investigation report released to SAARC members)

GHS/OSPCA investigates and determines course of action

End

Possible Scenarios:

- Client discharges animal against OVC HSC medical advice
- Client distraught over diagnosis and/or cost and does not consent to treatment
- Abuse suspected by OVC faculty, veterinarian, dvsc, resident, intern, graduate student, staff or student based on their examination or observation of animal

Contact Numbers

- UoG Campus Police x52000
- Guelph Humane Society 519-824-3091
- Ontario Society of Prevention of Cruelty to Animals 9-310-7722
- Guelph Distress Centre 519-821-3760

Assistance

- Violent client? Contact UoG Police x52000
- Client need for compassionate care? Contact SAARC member, Clinic Head or OVC HSC Administration
Suspected Client Animal Neglect or Abuse Reporting Form

AHL, OVC or OVC HSC case number of animal: ______________________________

Owner, species, age: ________________________________________________

Attending Clinician or Diagnostician: ________________________________

1. What did you observe to suspect that this animal was neglected or abused?

2. What is/was your involvement with this case?

3. What activity were you engaged in when you observed this situation?

4. Has this situation already been addressed in any way regarding potential animal neglect or abuse?

5. Agencies contacted (detail who contacted the agencies and when):

Person Making Report: ____________________________  ____________________________  __________________
(name/position)  (signature)  (date)

Attending Clinician/Diagnostician: ____________________________  ____________________________  __________________
(name)  (signature)  (date)

Clinic Head/Lab Manager: ____________________________  ____________________________  __________________
(name/position)  (signature)  (date)

SAARC Assessment: ________________________________________________________________
________________________________________________________________________________
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Distribution: SAARC Chairperson

451001 May 2014